

Boys and Girls

Clubs of Utah County

**Boys & Girls Club**

 Of Utah County

**Incident Report**

**Student Information**

student name: grade:

student name: grade:

incident date: area:

staff member(s) present:

other witnesses present:

Report Events

Record of Action Taken

Employee Information

Employee Name: Phone Number:

Employee Signature: Date:

 Please provide additional signatures of Parents of Club Members if deemed necessary. -HR Deparment